



Parent-Teacher Communication Protocol

The Newburgh Enlarged City School District embraces the knowledge that it is through the work of all, we will achieve inclusive excellence. NECSD strives to ensure consistent communication between the district, principals, teachers, parents and families, and students. The District's primary motivator is the well-being and education of its scholars.

NECSD is committed to open, honest communication with parents. Despite very best efforts, questions and concerns do arise. When parents have a question concerning a classroom situation, their first contact should be with the classroom teacher, since the teacher is likely the closest to the question or concern and is most able to resolve it quickly and effectively. To ensure the success of NECSD's students, the following five steps are recommended to be followed when a question or concern arises:

- 1 Students should feel empowered to go to the primary teacher with their questions, concerns, or comments.
- 2 Parents should go to the primary teacher with questions, concerns, or comments.
- 3 The teacher will follow up with the parent on the resolution of questions, concerns, or comments

Academic/Student Progress	Classroom/Subject teacher	HS/MS Guidance	Building principal	Asst. Supt. for Curriculum & Instruction
Athletics	Coach	Director of Athletics	Office of Superintendent	
Behavior	Classroom/Subject teacher	Building AP/principal	Director of Pupil Personnel	Exec. Director for Equity and Access
Board of Ed. Policies	Building principal	School District Clerk	Office of Superintendent	Board of Education
Budget	Building principal			