

Claims Auditor

The Board of Education will annually designate and appoint a claims auditor for the District. The claims auditor shall serve at the pleasure of the Board. The claims auditor shall be bonded in accordance with Board policy. The claims auditor shall report directly to the Board the results of audits of claims. The claims auditor may not be a member of the Board of Education; the

Commissioner of Education; the mmCommissioner of Education; professional personnel directly involved in the internal audit function designee; or the individual or organization through which the claims auditor exercises independence as described in the Commission's Code of Ethics.

The claims auditor is responsible for the following charges, claims or demands against the Board:

3. that the items for which payment is made for goods or services, were actually rendered;
4. that the obligation does not exceed the amount of the charges, claims or demands;
5. that the submitted voucher is in proper form and is based on previously paid charges, and is in accordance with the policy which it is based.
6. that reimbursements for expenses are reasonable, proper, just and necessary.